

UNITED STATES DEPARTMENT OF AGRICULTURE

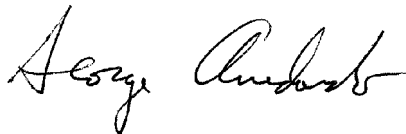
Farm Service Agency
Washington, DC 20250

Notice AO-1219

For: FSA National and State Office Employees

EDSO Program Assignments

Approved by: Acting Administrator



1 Overview

**A
Background**

Because of several changes in personnel, the list of personnel and assignments in Notice AO-1193 is out-of-date.

**B
Purpose**

This notice provides:

- an up-to-date list of EDSO contacts for guidance in obtaining assistance
- EDSO workflow
- a list of program responsibilities of EDSO employees.

**C
Effective Date**

The EDSO program assignments in this notice are effective immediately.

2 EDSO Responsibilities

**A
EDSO
Assignments**

See Exhibit 1 for key EDSO employee:

- names
- telephone and FAX numbers
- program assignments.

Continued on the next page

Disposal Date

August 1, 2001

8-3-00

Distribution

All FSA National and State Office employees

2 EDSO Responsibilities (Continued)

B

Contacts

SED's and State Office personnel shall:

- direct all program questions, issues, program-related telephone calls, and written correspondence to the appropriate program division, which is the primary contact
- send **only** correspondence for EDSO's response to EDSO
- address **all** other correspondence to the appropriate program division using their STOP Code
- **not** send correspondence through EDSO
- **not** send copies of correspondence sent to primary contacts to EDSO.

EDSO shall serve as a secondary contact to SED's and State Offices if they are not receiving a response from the primary contact in a timely manner.

C

Advisory Committees

EDSO will be the facilitator who will activate and keep the STC and SED National Advisory Committees involved. These Advisory Committees will be involved in:

- recommending changes in FSA programs
- reviewing proposed changes
- keeping the Administrator's Office apprised of current issues in agriculture regionally and nationally.

EDSO employees will serve as a primary contact if any SED requests that an SED or STC National Advisory Committee review specific programmatic barriers that hinder effective service to all of FSA's potential customers.

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2 EDSO Responsibilities (Continued)

D EDSO Employees

Directly contact appropriate EDSO employees for:

- State and County personnel issues and problems
- State budgets
- reporting fraud, investigations, and delivery problems.

Note: When a case of fraud or abuse is reported, follow procedures in 9-AO and contact OIG immediately. For other cases that are discovered while checking or working with a case or file, follow procedures in 4-CP.

Use **EDSO** staff as **primary** resources for the following:

- ensuring that responses from program divisions are provided in a timely manner
- coordinating responses requiring input from more than 1 division
- ensuring consistency of responses
- disaster updates and reports
- inter-Agency and Departmental issues
- outreach, farmers market, and gleaning activities
- congressional inquiries
- weekly activity reports and briefing material requests for Secretarial visits
- personnel issues, and general, and individual cases
- staffing
- budgets
- EEO and CR investigative and resolution issues
- hotline complaints
- COC elections and STC appointments

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2 EDSO Responsibilities (Continued)

D

EDSO Employees (Continued)

- questions and issues about SED and STC National Advisory Committees
 - reporting fraud, investigations, the need for investigations, other reportable offenses, and delivery disruptions or problems
 - strategic planning
 - automation issues.
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EDSO Assignments

Employee	Telephone Number	FAX Number	Assignments
Robert Springer	202-690-2807	202-690-3309	Executive Director for State Operations
Sharon Edwards	202-690-2807	202-690-3309	Secretary
Phil Blalock	202-720-7576	202-690-3309	<ul style="list-style-type: none"> • Deputy Director, EDSO • OIG/Hotline complaints • Contact for Under Secretary and Secretary's Offices • EDSO speaking representative
Theresa Gouker	202-690-1096	202-690-3309	Secretary (also for Eddie Moore)
John Chott	202-720-9710	202-690-3309	Personnel appeals
Tim Denley	202-720-2117	202-690-0434	<ul style="list-style-type: none"> • Contact person for SED's • STC appointments • Coordinator for SED/STC communications • STC Leadership Group contact
Jim Monahan	202-720-8202	202-690-0434	<ul style="list-style-type: none"> • Congressional contacts • SED Leadership Council contact • SED Contact person • Interagency issues • Special assignments
Chester Bailey	202-720-1471	202-690-3003	Mediation Program
Sue King	816-926-6189	816-823-2464	<ul style="list-style-type: none"> • Liaison with KC Offices • Gleaning/farm markets • Community food security initiative
Ron Holling	202-720-8530	202-690-3309	<ul style="list-style-type: none"> • Minority Farm Register • Special projects
Cliff Herron	202-720-7619	202-690-4727	<ul style="list-style-type: none"> • Outreach Program Coordinator • African American Outreach
Vacant			Women and Asian Outreach

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EDSO Assignments (Continued)

Employee	Telephone Number	FAX Number	Assignments
Mike Hill	202-260-5918	202-690-4727	<ul style="list-style-type: none"> • Native American Outreach • Outreach Budgets • National Native American Liaison • Oversight of Rural Rehabilitation Funds
Jorge Comas	202-690-1700	202-690-4727	Hispanic American Outreach
Cecile Douglas	202-260-5876	202-690-4727	Secretary
Trudy Kareus	202-720-3805	202-690-0820	<ul style="list-style-type: none"> • Special projects • EDSO speaking representative
Vacant			<ul style="list-style-type: none"> • Personnel Issues and Settlements • Staffing and Ceilings • Travel Issues • SED or STC Advisory Committee
Ragh Singh	202-720-7094	202-690-0434	<ul style="list-style-type: none"> • GIS/BPR Issues • FLP Issues (Consent Decree/LAA) • COR Issues • FMD Claims • SED or STC Advisory Committee
Karl Choice	202-720-8782	202-690-0434	<ul style="list-style-type: none"> • COC Issues • COC elections • MSD, Space and Leasing Issues • STC minutes
Linda Cronin	202-720-7228	202-690-0434	<ul style="list-style-type: none"> • CAMS Issues • Price Support, DACO Issues • NAP/Disaster Issues • SED or STC Advisory Committee
Sheila Ball	202-720-3593	202-690-0434	Secretary (also Tim Denley and Jim Monahan)
Tim Carter	202-720-4746	202-720-5900	<ul style="list-style-type: none"> • Small farm issues • Dairy • Board nominations • EDSO speaking representative

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EDSO Assignments (Continued)

Employee	Telephone Number	FAX Number	Assignments
Star Bryant	202-720-0183	202-690-0757	<ul style="list-style-type: none"> • Hotline/Complaints investigations and audits • Personnel issues and settlements • Staffing and Ceilings • SED or STC Advisory Committee
Phil Brockman	202-690-8034	202-720-5900	<ul style="list-style-type: none"> • PA Issues, AMTA • Tobacco/peanuts issues • PL, Farm Records • Employee Associations Contact
Sederis Fields	202-720-7552	202-720-5900	<ul style="list-style-type: none"> • CR performance • Mediation Issues • Black farmers settlement
Vacant			Secretary
Vacant			<ul style="list-style-type: none"> • Public relations • Legislative Affairs • EDSO speaking representative
Chuck Berge	202-720-6941	202-720-8827	<ul style="list-style-type: none"> • Personnel Issues and Settlements • Staffing and Ceilings • State and Field Office Budgets • Workload and Work Measurement
Charles Sims	202-720-0063	202-720-5900	<ul style="list-style-type: none"> • Automation/ITSD • Conservation • FSA office tracking • Compliance
Ken Nagel	202-720-7890	202-720-5900	<ul style="list-style-type: none"> • Farm Loan Issues • FMD Claims • Travel issues • SED or STC Advisory Committee
April Fenwick	202-720-6803	202-720-5900	Secretary